

Item: 6F

Date: 6/16/26

# Microsoft D365 Contract Amendment Authorizations

**Martyn Adamson, Chief Information Officer**

**Matt Andrew, Director, Enterprise Applications**

**Mark Moore, Sr. Manager, IT Project Management**

**Port of Tacoma Commission Meeting**

**Date: June 16, 2026**



- Contract Amendment Authorization to add \$120,000 plus WA state sales tax to the D365 Real Estate contract PA000000358 with Crowe, LLP to support the planned real estate system enhancements project.
- Contract Amendment Authorization to add \$400,000 plus WA state sales tax to the D365 Finance and Procurement contract 071709 with Crowe, LLP to enable continued finance system improvements through the end of the contract.

Both covered by existing CIP budgets and have Strategic Plan alignment (EV-1, OS-1, OS-2)

# D365 ERP Background

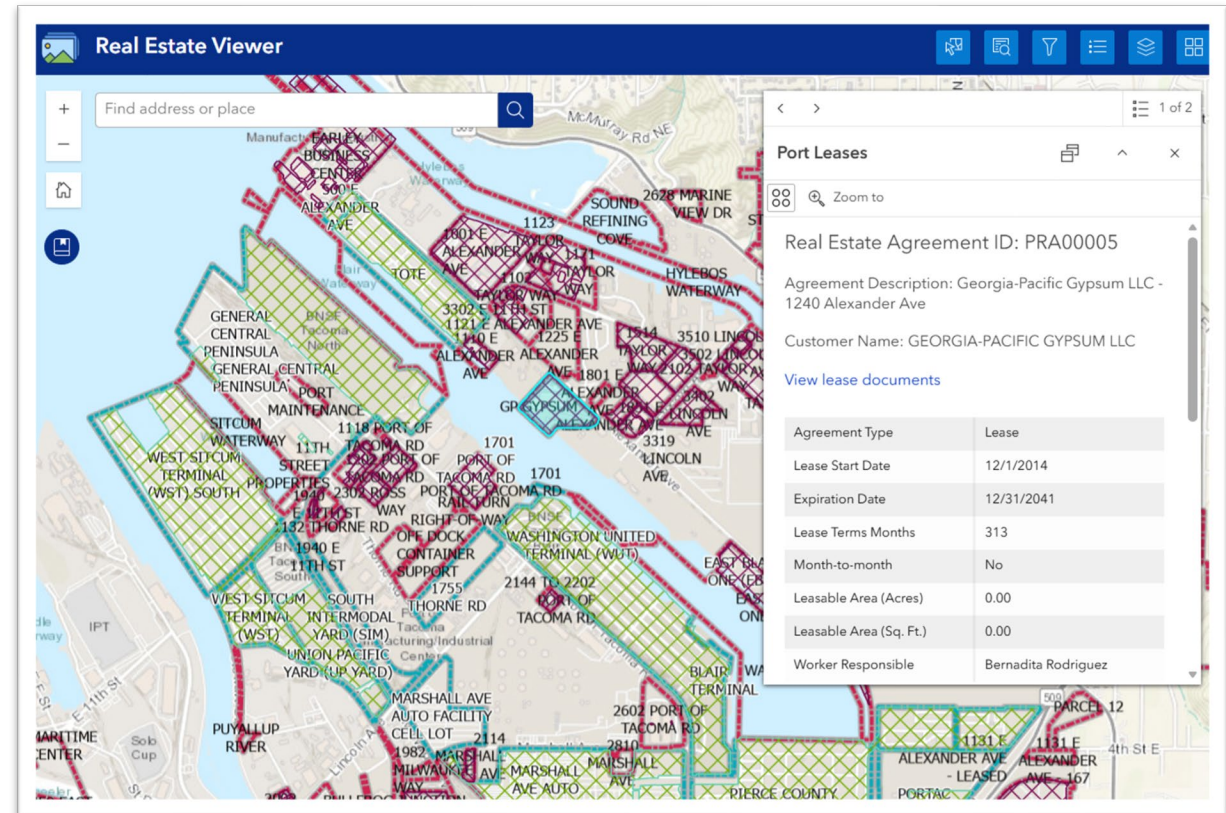
Key Commission actions and milestones for the D365 enterprise system

When	Milestone
<b>2022–2023</b>	Commission briefings and RFP to select Crowe, LLP as our D365 Finance implementation partner
<b>Sep 2023</b>	Finance & Procurement system authorized (\$2.45M)
<b>Aug 2024</b>	New Finance & Procurement system live — on time and on budget
<b>Sep 2024</b>	D365 Finance & Procurement Enhancements project authorized (\$1M)
<b>Aug 2025</b>	Real Estate system project (\$585K) and Crowe contract (\$548k) authorized
<b>Apr 2026</b>	New Real Estate system live — on time and under budget

# Real Estate Implementation Update



- Real Estate went live on the D365 platform in April — on time and under budget
- Real Estate teams completed the first two months of billings on schedule with no major issues
- Significant efficiencies for Finance staff due to improved accounting standards compliance and reports
- Improved integration with our Geographic Information System (GIS)



# Real Estate Enhancements Project



- Enhancements are a standard phase after any major system launch — planned and covered by existing CIP budget for 2026-2027
- Requesting \$120,000 in additional contract authorization to support the Real Estate Enhancements project

## Crowe Real Estate System Contract PA000000358

Original Contract Authorization	\$548,000
<b>Additional Authorization Requested</b>	<b>\$120,000</b>
New Contract Authorization Total	\$668,000

# D365 Finance Contract Amendment

## Purpose

- Authorize \$400K contract amendment for continued D365 Finance improvements through March 2027

## What It Enables

- Continue building system capabilities and increasing business alignment
- Improved procurement efficiency
- Enhanced financial insight for capital and operational decisions

## Funding

- Funded within current *2026-2027 CIP budgets*

Crowe Finance & Procurement Contract 071709	
Original Authorization for Design	\$400,000
Amendment for implementation	\$1,650,000
Amendment for enhancements project and expansion assessments	\$1,200,000
<b>Additional Authorization Requested</b>	<b>\$400,000</b>
<b>New Contract Authorization Total</b>	<b>\$3,650,000</b>

New RFP to competitively select a D365 support vendor is planned for Q1 2027

- Contract Amendment Authorization to add \$120,000 plus WA state sales tax to the D365 Real Estate contract PA000000358 with Crowe, LLP to support the planned real estate system enhancements project.
- Contract Amendment Authorization to add \$400,000 plus WA state sales tax to the D365 Finance and Procurement contract 071709 with Crowe, LLP to enable continued finance system improvements through the end of the contract.

Both covered by existing CIP budgets and have Strategic Plan alignment (EV-1, OS-1, OS-2)



# Thank You

## Questions & Discussion



Martyn Adamson  
Chief Information Officer  
[madamson@portoftacoma.com](mailto:madamson@portoftacoma.com)

Matt Andrew  
Director, Enterprise Applications  
[mandrew@portoftacoma.com](mailto:mandrew@portoftacoma.com)

Mark Moore  
Sr. Manager, IT Project Management  
[mmoore@portoftacoma.com](mailto:mmoore@portoftacoma.com)